

IMPORTANT NOTICE

To: All Owners & Residents
of 545 Manchester and 520 Dunedin

Subject: **Building Locks Changing & New Keys**

The building locks for 545 Manchester and 520 Dunedin are scheduled to be changed on Monday January 7, 2001.

NEW KEYS can be picked-up at:

Location: **Baywood Property Management (2019 Oak Bay Avenue)**
Date: **Starting December 3, 2001**
Hours: **Monday-Friday, 8:30am-12:00pm, 1:00pm-4:30pm**

Location: **Extraordinary General Meeting (at Royal Canadian Legion)**
Date: **Monday December 10, 2001**
Time: **6:45pm – 7:00pm**

Location: **Lobby of 545 Manchester and 520 Dunedin**
Date: **Monday December 17, 2001**
Time: **7:00pm – 9:00pm**

Location: **Lobby of 545 Manchester and 520 Dunedin**
Date: **Saturday January 5, 2002**
Time: **9:00am – 11:00am**

When picking-up your new keys, please make sure to bring:

- **PICTURE IDENTIFICATION and**
- **A CURRENT BUILDING KEY**

Cost: \$2.00/key

Should you require more information, please contact Roger Taylor at (250) 383-9061.